



Природно-математички факултет
Универзитет у Новом Саду

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FACULTY OF SCIENCES

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DOCTORAL ACADEMIC STUDIES

The total of **118** students may enrol:

- **51** state-funded students
- **67** self-funded students

The list of study programmes and available numbers of students for enrolment:

Study programmes	State-funded	Self-funded	Total	Tuition fee for the citizens of the Republic of Serbia (RSD) per one academic year	Tuition fee for foreign citizens (EUR) per one academic year
PhD in Biology	4	5	9	150000	5000
PhD in Ecology	2	3	5	150000	3500
PhD in Molecular Biology	5	1	6	150000	5000
Doctoral Academic Studies in Physics	5	10	15	150000	3500
PhD in Geosciences	4	6	10	200000	4000
PhD in Tourism	3	7	10	200000	4000
Doctoral Academic Studies in Chemistry	6	4	10	150000	5000
Doctoral Academic Studies in Biochemistry	5	5	10	150000	5000
Doctoral Academic Studies in Environmental Protection	4	1	5	150000	5000
Doctoral Academic Studies in Mathematics	5	3	8	150000	2500
Doctoral Academic Studies in Informatics	5	6	11	150000	2500
Doctoral Academic Studies in Teaching Methodology of Natural Sciences (biology, chemistry, physics, geography), mathematics and informatics	3	16	19	150000	3000
TOTAL:	51	67	118		

2. Admission criteria:

Admission criteria for doctoral academic studies have been defined in the **Regulations on enrolment of students to study programmes at the Faculty of Sciences** (<http://www.pmf.uns.ac.rs>).

3. Competition periods:

First enrolment competition:

Registration of candidates: **September 11- 25, 2024;**

Preliminary ranking of candidates: **October 2, 2024 the latest;**

Final ranking of candidates: **October 4, 2024 the latest;**

Enrolment of state-funded students: **October 7-10, 2024** (according to the timetable that is to be announced on the faculty's website)

Enrolment of self-funded students: **October 11 and 14, 2024**

Second enrolment competition:

Registration of candidates: **October 17-18, 2024;**

Preliminary ranking of candidates: **October 23, 2024 the latest;**

Final ranking of candidates: **October 25, 2024 the latest;**

Enrolment of students: **October 28 and 29, 2024 (state-funded students), October 30, 2024 (self-funded students).**

The second enrolment competition will be organised only for the study programmes at which there are vacancies after the first competition period.

4. Documents to be submitted for registration of candidates:

Candidates who **register for the competition**, need the application form that is obtained at the **Student Services**, original documents to be submitted for inspection, and photocopies of the documents to be submitted with the completed application form:

- diploma or the certificate on the obtained diploma;
- certificate of passed exams; candidates who did not obtain their diploma at the Faculty of Sciences in Novi Sad submit curricula of the completed studies at previous levels;
- identity card (to be submitted for inspection) and photocopy of identity card (or read identity card document);
- proof of payment for competition expenses.

Candidates eligible for **enrolment** submit the following:

1. original documents from items 1. and 2. of this article (submitted upon registration);
2. two photos 4,5 x 3,5 cm;
3. enrolment pack (student's booklet, enrolment document) – it is obtained exclusively at the faculty's bookshop (with the proof of payment for enrolment expenses and insurance);
4. ŠV form is completed online, after the enrolment;
5. proof of payment for enrolment expenses and insurance.

NB: Candidates who studied at previous levels as state-funded students shall not have the right to re-enrol at the same level of studies as state-funded students.

5. Fees:

- for registration: **2500,00 RSD;**

- for material costs of the enrolment and insurance: **7000,00 RSD.**

NB: the amount of material costs of the doctoral thesis research is determined by the Department on the mentor's proposal. The funding is provided by the candidate or covered by direct material costs of the signed project contract on the project manager's proposal.

6. Criteria for the final ranking of candidates:

The ranking of the candidates on the final ranking list is based on:

- the length of the period of studying at the previous levels;
- average grades at the previous levels of studies;
- ECTS credits equivalence at the previous levels of studies;
- special requirements defined by the Regulations on student enrolment in study programmes of the Faculty of Sciences

7. Individual complaint procedures and deadlines for the final ranking list:

A candidate may file a complaint regarding the irregularity of the competition procedures no later than 36 hours from the final ranking list notice at the faculty.

A complaint is submitted to the Committee, and on their suggestion the Dean decides on the complaint no later than 24 hours after the complaint submission.

If no complaint is submitted, the final ranking list is accepted.

8. Enrolment of international students:

International students enrol in doctoral academic studies under the same criteria as the students who are citizens of the Republic of Serbia, based on the verified documents.

A special requirement for international students' enrolment in doctoral academic studies is proficiency in the Serbian language.

- Additional documents are submitted during the candidate registration.

Candidates – foreign citizens, at the registration for the **Competition submit a recognized diploma of academic level equivalent to the master academic studies.**

Prior to the enrolment – foreign citizens are obliged to submit to the faculty:

- Diploma recognition document
- Certificate of health insurance for the academic year to be enrolled at;
- Certificate of Serbian language proficiency (Language proficiency is tested at the Faculty of Philosophy, Centre for Serbian as a Foreign Language).

9. NB:

Protective clothes are obligatory for working in the laboratory.

Fieldwork and practical student training are compulsory for all students and constituent parts of educational process. Fieldwork and practical student training expenses are covered by the students regardless of their status (budget, self-financed).

Upon completion of the enrolment, candidates who failed to enrol should collect their documents from the faculty no later than November 10, 2024. After that period the documents will not be available.

- **Contacts for further information:**

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Dean

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